**PATIENT PARTICIPATION GROUP MEETING**

**The Annual General Meeting of Shevington Surgery**

**To be held on the 9th of January 2023 at 6.30 Houghton Lane Shevington**

**Welcome and apologies**

**No AGM minutes for 2022 (Due to covid pandemic)**

**Agenda items**

***Chairman report for 2022(Will be circulated prior to the AGM)***

***Secretarys report for 2022***

***Treasurers report and accounts for audit***

**Draft Terms of reference: bi-monthly meetings 1st Monday of each month**

***Election of officers proposed and seconded at our last meeting that the current committee members to remain in position due to the covid pandemic.***

***Vacacant positions for vice chair and Information officer to put out to members for expression of interest ,***

***All position are until our next AGM 2024.***

***Chair D Brown***

***Vice Chair A Mohring***

***Secretary J Davies***

***Treasurer A Martin and C Miles***

***Information/communication officer*** ***TBC***

**Date/Time of our next (AGM) will be January 8th 2024 at 18.30pm Shevington Surgery**

***07531436912/07776290989*** *or email* ***davebrown.db60@gmail.com*** *if you are* ***unable to attend Thank you…..***

***Happy New Year and All the very best for 2023.***

***Dave and Janene***